

DODDINGTON HALL AND GARDENS PARTY BOOKING FORM 2010

Today's date					
Name of group					
How did you hear about us?					
Name of organiser					
Address of organiser					
Organiser's tel / fax number				Postcode	
Mobile (if carried on the day)				Email	
Date of visit		Day of week		Arrival time	
No. in party		No of adults		Depart time	
		No of children		Meal time	
Require Virtual Tour?		No of disabled		Details of any special diets	
Are you arriving by Coach		YES / NO			

Catering requirements – see Group Visit Menu. <i>Please tick one menu selection for everyone in your group</i>	<i>MENU</i> A	<i>MENU</i> B	<i>MENU</i> C	<i>MENU</i> D	<i>MENU</i> E	<i>MENU</i> F <i>(Please choose maximum of 2 options for your group)</i>
Number of persons for menu option selected		-----	-----	-----	-----	a) b) c) d)

Costs	Please indicate total here	* Once completed, please keep a copy of this Booking Form for your records
Total cost of group visit / tour(s) (minimum of 20 people)		Please <u>do not</u> pass my details to other historic venues for news of their events
Total cost of refreshments (costs are itemised on Menu Sheet)		Please <u>do not</u> send me details of future events at Doddington Hall
Total cost payable		House Tour & Gardens Visit
Non-refundable deposit of 50% for total cost of refreshments only payable now to 'Doddington View'		Gardens Visit only
Balance outstanding payable upon day of visit		Meal <u>only</u> in Littlehouse ie. no House or Garden tour / visit
		NB. Entry / tour charges / refreshment costs for any additional visitors may be paid for in full on the day

**PLEASE COMPLETE AND RETURN THIS FORM, WITH YOUR DEPOSIT, TO: Nicky Wilson, House Manager, The Estate Office, Doddington Hall & Gardens, Doddington, Lincoln LN6 4RU.
BOTH THE BOOKING FORM & DEPOSIT MUST BE RECEIVED BY THE HOUSE MANAGER AT LEAST FOURTEEN DAYS PRIOR TO DATE OF YOUR PLANNED VISIT**

