



## DODDINGTON HALL & GARDENS

### NOTES FOR PARTY ORGANISERS 2010

The Group Entry Fee for a Guided Tour of the House & free wander in Gardens is **£8.50 per head (adults)**. The Group Entry Fee for a Guided Tour of the Gardens only is **£7.25 per head (adults)**.

We are delighted that you would like to bring your party to **DODDINGTON HALL & GARDENS** and we are sure that you will enjoy your visit. In 2008 Doddington Hall & Gardens were delighted to win a Lincolnshire Tourism Gold Award for the best *Small Visitor Attraction in Lincolnshire*; we also won the North Kesteven *Gold Environmental Award* and East Midlands Tourism Silver Excellence Awards in the *Tastes of England, Access For All & Sustainable Tourism* categories.

Once you have submitted your Group Booking Form, we should be grateful if you would **please ring us 5 -7 days before you intend to come with confirmation of final numbers and the time of your arrival**. Please allow *at least 2½ hours* for your group's visit (usually longer if your group are planning to take refreshments also), so that you may have plenty of time to look around the House, Ornamental Gardens and Kitchen Garden, the Church, visit our Gift Shop and also our Farm Shop and Café.

Upon arrival at Doddington Hall, please would you ensure that your coach driver parks his coach in the Coach Park located in the main, grassed car park on the opposite side of the road to the Hall (as signposted), and does not stray beyond the designated coach park area. It is important that your coach driver adheres to our advisory signage for visiting coaches whilst on site. **We should be grateful if you could please pass on to your driver the enclosed 'Information for Coach-Drivers' and 'Location of Coach Park' sketch plan at the earliest opportunity on the day of your visit.**

It would help us immensely if the entry fees could be collected and paid as a total amount for the group upon your arrival. This can be done by cheque, cash or credit/debit card. Please make all cheques payable to 'Doddington View'. ***We have a minimum charge of £170 for a tour of Hall and £145 for a tour of Gardens, which represents entry for 20 people.***

Would you please remind your party that, in the case of a Hall tour, participants are expected to stay with their guide throughout the tour of the House. It will not be possible for individuals to wait downstairs by themselves. Please note that we do have two flights of stairs which might not be suitable for some elderly people. Visitors in wheelchairs are very welcome but, regrettably, only the ground floor of the Hall is accessible to wheelchair users. We do, however, have an excellent *Virtual Tour* of the upper floors which we are happy to show those who can not make the stairs. Our friendly and experienced guides will be delighted to demonstrate the *Virtual Tour* to your members, **but we do please need to know approximate numbers interested in seeing this in advance.**

Telephone 0845 258 5080 • Fax 01522 687213

Email [info@doddingtonhall.com](mailto:info@doddingtonhall.com) • Web [www.doddingtonhall.com](http://www.doddingtonhall.com)

For groups who would prefer not to join a guided tour, the Hall and Gardens will be open regularly to the general public on Wednesdays, Sundays & Bank Holiday Mondays from 4<sup>th</sup> April (Easter Day) to the end of September 2010, when people can choose their own pace and itinerary. The price is £7.00 per head (House & Gardens) or £4.50 per head (Gardens only) for booked parties of 20 or more on these public open days. The Gardens only are also open to the public from 14<sup>th</sup> February to 28<sup>th</sup> March & throughout October on Sundays only, 11am – 4pm.

We are able to organise a special package for your group with a guided tour of the Hall and / or Gardens and / or free access to both the Ornamental and Kitchen Gardens, afternoon tea and cake, or a delicious lunch or dinner laid out in our Littlehouse Restaurant (please see enclosed menus).

**Please note that a group visit booking may only be considered confirmed once a completed Booking Form (together with a 50% non-refundable deposit for any refreshments ordered) has been received. The completed Booking Form and deposit must be received by the House Manager at least 14 days prior to a planned visit.**

Admission / tour charges and the cost of refreshments for additional group members who book late with their organiser may be paid for in full on the day. **It is important, however, that a group organiser informs the House Manager of any additional late changes in numbers / requirements asap prior to their visit.**

Please make cheques payable to ‘*Doddington View*’ and post together with your completed Booking Form to Nicky Wilson, The Estate Office, Doddington Hall & Gardens, Doddington, Lincoln, LN6 4RU.

Please do not hesitate to contact Nicky Wilson, *House Manager*, if you have any queries.