



Wedding Guide

Getting Married at Doddington Hall- A few details that we think maybe useful to know.....

Provisional Booking:

We will hold a provisional date for 14 days. The date will not be secured until the deposit and a signed copy of the booking form has been returned to us.

Payment procedure:

Our terms are as follows:

- A non refundable deposit of 30% and a signed copy of our terms & conditions confirms your booking.
- A further 40% is due six months prior to your event.
- The final balance must be paid 4 weeks before the big day.

Civil Ceremonies:

Once you have chosen Doddington Hall as the venue for your wedding ceremony and pencilled in a date with us, you need to contact the Registrar's Office on: 01522 782244 or e-mail: regist@lincolnshire.gov.uk They will provide all the assistance and necessary information you will require for planning the ceremony itself. The Bride & Groom are responsible for all payments connected with the Registrar. If the Registrar is available on your chosen date, then you can confirm your booking with us.

This year you will have use of the Long Gallery for your civil ceremony. If you look on our website you can engage in a visual tour and get a glimpse of just how magnificent this stunning room is. It will seat up to 220 guests and is used only for your ceremony which makes it extra special.

St Peters Church Doddington:

St Peters Church is set within the grounds, to the Eastern approach of the Hall. It is available for ceremonies if you or your close family live or have lived within the parish. Alternatively, you can have a civil ceremony in the Hall and a blessing in the Church. Please contact Reverend Billinghurst if you would like to discuss this further:

T: 01522 682520

E: acorns@clara.co.uk

Getting married at Doddington but having your reception elsewhere:

That's absolutely fine but it may alter the civil ceremony venue hire, so best to check with us first.

Your reception:

Up until May 2011 all our weddings will take place in marquees within the Hall grounds itself. We have two sites: The Avenue set in the parkland to the west side of the hall. This site will take up to 500 guests and is the perfect spot for a large wedding. The stunning Croquet Lawn sits in the garden to north of the Hall. It is a tranquil, enclosed spot suitable for up to 200 guests.

Marquee Hire:

Our sole supplier for marquees is Belton Rentals. The company is owned by Jonathan and Amanda Roberts. The reason we use this company is because their level of service is second to none. And also they have huge respect for the sensitivities of the site and their familiarity with it – they understand the aesthetic side of things, looking after the lawns, paths etc and noise issues. The cost of the marquee will include:

- Erection and dismantling
- Lining
- Lighting
- Flooring
- Catering annex (if required)
- Heating
- Furniture

Live Music:

Live music is allowed on both sites and we have a great selection of contacts should you wish to hire a band. We are happy to arrange our resident DJ for your evening reception or to provide background music during the day. You also have the option to use the Grand piano during your civil ceremony in the Long Gallery. We have a wonderful list of musicians for you to hire.

Catering:

We do insist that you use one of our caterers. We have a wonderful selection of top class caterers who we have worked with for many years. They are familiar with the venue and the standards we require for our clients and therefore need little supervision from ourselves. This means we are able to negotiate extremely good prices with them on your behalf

Licensed Bar:

We provide a licensed bar and staff, the cost for this is included in the venue hire.

Finishing Times:

It depends on your marquee site. Again out of courtesy to our residents we do insist that all music must finish on the croquet Lawn by 11.30pm and guests must be off site by 12.30am latest. As the Avenue is set furthest away from the village and there will be parking on site, the music cut off is midnight. We request that all guests are gone by 1am. I'm sure after a long day that will be quite late enough and your guests will be more than happy to toddle off to their beds! We do insist that the licensed bar closes at 11.30pm on both sites.

Photographers:

We would prefer that you use one of our 'in-house' photographers. They are familiar with the gardens and know just the best spots to get great photos without keeping your guests waiting! However, if you choose to bring your own photographer we charge a £100 facility fee and you have only limited use of the gardens. We would need to meet with them at least 28 days before the event so we can liaise and explain exactly where they are allowed access.

Flowers:

We have two wonderful in-house florists. One of which (Catkin) actually grows her flowers here at Doddington in the walled garden. Zero air miles- how green is that?! They can work with you to create beautiful displays.

You may choose to bring your own florist, for this we charge a £50 facility fee and they would need to meet with us prior to your event.

Wedding Cake:

Our in-house cake maker can offer guidance and help you create a memorable wedding cake. Again you may choose to provide your own cake and for this we do not charge.

Fireworks:

Please note that due to livestock in the area we do not allow fireworks or Chinese lanterns.

Confetti:

We request that only flower petal confetti is used. Due to its detrimental effect on the grounds, there will be a charge of £50 plus VAT if any of your guests use paper confetti.

Insurance:

We advise a comprehensive insurance package to cover unforeseen circumstances.

Cancellation Policy:

In the event that you cancel a confirmed booking, the deposit is non-refundable. If you wish to cancel a booking 3-6 months before the event, 70% of the total amount is payable. In the event of cancellation two months before the event 90% of the total cost is payable and if cancellation is within 4 weeks of the booked event, the full amount is payable.

Pricing:

Please note that all prices are subject to change and are non-negotiable.

And finally.....

By choosing Doddington Hall for your wedding, you are not only booking a unique and superb venue but you also have the assurance that you have complete exclusivity as we never have more than one wedding each day. On top of this you also get the advice and support of our wedding co-ordinator to help you with each and every stage leading up to the actual event.

