



INVITATION TO TENDER July 2020

We are inviting suppliers to quote for the following Works / Equipment required by Doddington Farms LLP.

Suppliers can quote for all or any number of the lots listed below.

We will be selecting suppliers based on most economically advantageous quotation(s) a combination of price (60%) and quality (40%-energy efficiency and longevity of the proposed units - we will require data on both these aspects). Please refer to scoring section.

This procurement process is being run in conjunction with a grant application to the Smart Energy Greater Lincolnshire (SEGL) programme. The programme is part funded by European Regional Development Fund (ERDF) Supplier(s) will be appointed subject to a grant being awarded by SEGL. If your quotation is accepted, a formal Purchase Order will be issued. Unless specified otherwise, you should assume that delivery will be to the address stated above.

This request for quotation does not form any commitment to buy.

Doddington Farms LLP may take up credit checks and/or references if you choose to quote

Tenders should be sent to Claire Birch clairebirch@doddingtonhall.com by midnight on 31/8/2020
Estimates are not acceptable, only fixed quotations.

LOT 1)

Solar PV System – Total 50kWp across two sites - *Supply and installation/connection to grid/ supply of **installation protocol*** (for each of the two sites detailing the brand, model, type, positioning, location and installation of all the PV components: mounting system, modules, inverters, cabling, etc and the array installation.)

- 20kW PV onto Home Farm barn roofing MPAN 110 0002 780932
- 30kW PV onto Farm Shop and Cafe roofing MPAN – 00 845 058 11 6000 0750 289

We are seeking as much energy efficiency as possible and maximum longevity of the proposed units. Please provide data on both these elements.

LOT 2)

Retrofit doors to multideck chillers - *Supply and installation*

- Frost Tech - 1950(h), 1000(w), 600(d)
- William Gem - 370ltr, 1765(h), 1250 (w), 636(d)
- Arneg Panama meat chiller - 2053(h), 3752(w), 780(d)
- Arneg Lisbona - 2050(h), 3125(w) (possible 2500), 895(d)
- Norpe - 1980(h), 1925(w), 850(d)
- Arneg Portuguesa - 2004(h), 1230(w), 857(d)
- Frilixa RCII - Assumed 190 model, 2220(h), 1950(w), 850(d)

We are seeking as much energy efficiency as possible and maximum longevity of the proposed units. Please provide data on both these elements.

LOT 3)

Circulation pumps and VSD for woodchip boiler - *supply and installation* of replacement for the existing double pump system using two Wilo DPL 50/175 to supply the wet heating system from the wood-chip boiler. The new pump-sets (1 pump-set working as back-up to the other one, also permitting an alternate operation) should be a high efficiency replacement based on the flowrate, temperature, system pressure of the current operations. They should be equivalent or superior to the Wilo DPL 50/175-5. The replacement pumps should have an electric motor of at least IE3 efficiency class and they should operate with Variable Speed Drivers (VSDs) which will also need to be supplied and installed.

We are seeking as much energy efficiency as possible and maximum longevity of the proposed units. Please provide data on both these elements.

LOT 4)

Replacement of walk-in freezer/chiller with 3 x A+ chest freezers - *supply* of 3 x Vestfrost SB 400 A+ (or better) Commercial Chest Freezer (383ltrs / 13.5 cu.ft) or equivalent

Quotation Requirements

Your quotation should include:

- a) A brief description of your company
- b) Examples of/ references for previous work which is relevant
- c) A detailed breakdown of costs. Prices should include packaging, delivery, installation (if applicable), and any other charges as well as the cost of any equipment or supplies. The total price should be shown exclusive of VAT. Please include the following details;
 - i. Lead Time
 - ii. Confirmation that your quote will be valid for at least 90 days
 - iii. Relevant contact information
- d) Contract Term - all work relating to this quotation must be completed and signed off by 1st December 2020

Payment Terms will be agreed with successful contractor

Quality Assurance

Please briefly outline your procedures for quality assuring your work.

Please detail any recognised quality management certification you may have, for example BS/EN/ISO9000.

Award Criteria and evaluation

The contract will be awarded to the most economically advantageous quotation evaluated against the following criteria.

Criteria Weighting %

Quality - 60% made up of :

- **Energy efficiency and longevity** of the proposed products 50%
- **Relevant experience and track record** 10%

Price - 40%

A simple scoring mechanism has been adopted, as explained below:

- | | |
|---|---|
| 0 | Exceptionally Poor or Missing |
| 1 | Poor – major failings to meet the documented requirements |
| 2 | Unsatisfactory – only meets some of the documented requirements |
| 3 | Satisfactory – meets the documented requirements with only minor shortcomings |
| 4 | Good – meets the documented requirements |
| 5 | Exceptional - meets the documented requirements / offers enhanced performance |

The highest scoring bid against the quality criteria will be assigned the full 60% for quality and all other quality scores will be scaled appropriately.

The lowest price will be assigned the maximum 40% for cost and all scores will be scaled accordingly.

Queries

To ensure a fair and transparent process no approach of any kind in connection with this quotation should be made to any other person within, or associated with, Doddington Farms LLP other than the named contact. Failure to comply may result in disqualification from the process.

Doddington Farms LLP reserves the right to terminate the procurement process at any time prior to award without compensation.